

Counterfeit Material Avoidance Policy

Introduction

Hub Electronics Ltd has a long history in supplying electro-mechanical components for over 50 years to the most demanding of Customers and markets, including security & protection, communications etc . In that time, a trusted supply chain has been established that has the necessary equivalent procedures and protections in place in order to manufacture or supply parts to original part number/s.

Any parts manufactured to our, or customers' specifications are supplied under either the customer's own part number or our in-house drawing number and labelled as such.

All supplied and kitted parts are traceable via a traceable batch number for each part back to source and release paperwork.

Suppliers are approved on the basis of end manufacture, approved assembler, or historically vetted supply.

Supplier Notification

Hub Electronics Ltd requires its suppliers to immediately notify of any non-conforming product issue, resulting in immediate containment action and notification (if required).

In an effort to mitigate any exposure to counterfeit goods, the company's procurement policy is to use only preferred suppliers as defined and monitored by an in-house fully traceable part management system.

Customer notification

Hub Electronics Ltd will, in the event of any reported suspected counterfeit goods, investigate and quarantine current stock, stop shipping any related goods from the supplier and to the customer until all parties approve further supply. Any reported problems will be recorded and acted upon as a 'non-conformance', and all actions will be recorded under our ISO 9001 quality management system.

All records are maintained for a minimum of 5 years, including incoming paperwork and system product traceability.

Signed on behalf of Hub Electronics Ltd

Last issue	Current issue	Approval Signature	Author Paul Latter	Approved By	PL
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Changes page		Page	Subject	Date of issue Date of next Review	13/11/2018 01/01/2027